Tuition Reimbursement Project

Start with SQL Table 1st

* We need an employee table
  + Date, Time, Location, Description, Cost, Grading Format, and Type of Event
    - We need to be able to have the form the employees fill out online input data into this table
* **Approval Process**
  + **Direct Supervisor** MUST Approve, can ask for more information
    - If denied, **Direct Supervisor** must give reason. If also **Dept head** then **Dept head** is skipped. If not completed in a timely matter auto-approved.
  + **Dept head** MUST Approve, can ask for more information
    - If not completed in a timely matter auto-approved
  + **Benefits Coordinator Approval** MUST Approve, cannot be skipped, can ask for more info from **Dept head, Direct Supervisor, and Employee**.
    - **Can alter funds** can be an amount larger than amount available however, BC must provide a reason and reimbursement should be marked as exceeding available funds.
    - If not approved in timely manner an escalation email is sent to **Benefits Coordinators Direct Supervisor**
  + **Completion** a passing grade or presentation is required to be uploaded
    - **Benefits Coordinator** must confirm passing grade
    - **If Presentation Direct Manager** must confirm the pres was satisfactory and presented appropriately
    - **Once Completed Award is Given**
  + **Access**
    - Only interested parties can have access to grades and pres
      * This includes **requestor** and **approvers** ONLY